



**CITY OF KENORA  
STANDING COMMITTEE MEETING  
AGENDA**

**FINANCE & ADMINISTRATION COMMITTEE  
COMMUNITY SERVICES COMMITTEE  
OPERATIONS COMMITTEE  
TUESDAY, AUGUST 7, 2007  
4:00 P.M. TO 7:00 P.M.  
CITY HALL COUNCIL CHAMBERS**

**FINANCE & ADMINISTRATION COMMITTEE**

**A. PUBLIC INFORMATION NOTICES AS PER BY-LAW NUMBER 14-2003**

Take Notice that Council intends to approve the following at its August 13 Meeting:

1. An amendment to the 2007 Capital Budget to authorize reallocation of funds from the City's server replacement program for implementation of a virtualized server environment with centralized storage area networks, including a reduction of the related budget allocation from \$97,000 to \$79,775.

**B. DECLARATION OF PECUNIARY INTEREST**

**C. CONFIRMATION OF MINUTES**

July 9, 2007 – Regular Minutes.

**D. STANDING COMMITTEE DEPUTATIONS:-**

N/A

**E. REPORTS:-**

**FINANCE & ADMINISTRATION COMMITTEE AGENDA**

*Councillor R. McMillan – Chair  
Councillor D. McCann – Vice-Chair  
Councillor W. Cuthbert – Member*

<b>NO.</b>	<b>REPORT SUBJECT</b>	<b>DISPOSITION</b>
1.	<b>Mileage Allowance Policy - Council</b>	.....
	<b>RECOMMENDATION:</b> That Council of the City of Kenora support the option of Council members accessing City vehicles from within the vehicle pool on a trial basis for local City business travel.	
2.	<b>Adoption of New Procedural By-law</b>	.....
	<b>RECOMMENDATION:</b> THAT Council give three readings to By-law #100-2007 being a by-law to establish Rules of Order and Procedures for the Council of the City of Kenora; and further  THAT By-law Number 160-2005, as amended, be and is hereby repealed.	
3.	<b>Endorsation of Resolution – City of Owen Sound</b>	.....
	<b>RECOMMENDATION:</b>	

THAT Council of the City of Kenora support and endorse the following resolution from the Council of the City of Owen Sound: -

“WHEREAS Consolidated Court costs have put huge demands on local host municipal Police Services to provide security and pay 100% of the costs, and

WHEREAS the Consolidated Court is used by the entire surrounding community and even by those further a field with its local municipal taxpayers responsible for paying for security, and

WHEREAS a Consolidated Court could be used for a ‘change of venue’ trial from outside their jurisdiction which would require the local municipal taxpayer responsible to pay for security, and

WHEREAS the Province of Ontario is the only Canadian Province or Territory not paying for Court Security;

THEREFORE BE IT RESOLVED THAT the Provincial Government be requested to fulfill its responsibility and pay for 100% of Court Security costs” and

THAT a copy of Kenora’s supporting resolution be forwarded to the Premier of Ontario, Howard Hampton, MPP and the City of Owen Sound.

**4. Review of K.D.M.A. Constitution & Policies** .....

**5. Council Policing costing Review (CPCR) Committee** .....

**RECOMMENDATION:**

THAT Council of the City of Kenora hereby approve the terms of reference for the Council Police Costing Review Committee; and further

THAT three readings for a bylaw be given adopting the terms of reference.

**6. Loan Agreement Community Medical Clinic** .....

**RECOMMENDATION:**

That Council of the City of Kenora hereby give three readings to a bylaw to amend the repayable loan agreement between the City of Kenora and the Kenora Health Care Centre by providing for an increase in the loan from \$2,450,000.00 to \$2,800,000.00 and authorizing lump sum payments for loan repayments.

**7. Licensing By-Law No. 80-2006 – Vending Regulations** .....

**8. Server Hardware Upgrade Plan** .....

**RECOMMENDATION:**

THAT Council hereby approves the server hardware upgrade plan as outlined in the report dated 3 August 2007, including the related amendments to the 2007 municipal capital program; and

THAT in accordance with Notice By-Law Number 14-2003, public notice is hereby given that Council intends to amend the 2007 Budget for this purpose at its August 13 meeting; and further

THAT Council give three readings to a by-law to amend the 2007 capital budget to authorize the reallocation of funds from the City’s server replacement program for the implementation of a virtualized server environment with centralized storage area networks, including a

reduction of the related budget allocation from \$97,000 to \$79,775, representing a net savings to the City's 2007 capital program of \$17,225.

**ITEMS ON HOLD:**

- The Rat Portage
- Old Fort Island – Transfer By-law/MOU2
- Meeting Investigators, etc. – Bill 130

**OTHER BUSINESS**

**NEXT MEETING**

- Tuesday, September 4, 2007.



## COMMUNITY SERVICES COMMITTEE AGENDA

*Councillor C. Van Wallegem – Chair  
Councillor C. Drinkwater – Vice-Chair  
Councillor R. McMillan - Member*

### A. PUBLIC INFORMATION NOTICES AS PER BY-LAW NUMBER 14-2003

Take Notice that Council intends to approve the following at its August 13 meeting:

1. To redirect capital funds remaining from Coney Boardwalk Capital project for washroom repairs at Coney Beach.
2. To Increase Daily Rate Fees for the Castle of Learning & Discovery Children's Centre effective September 1, 2007.
3. To redirect capital funds remaining from purchase of park's mover to capital purchase of Ice Resurfacer.
4. An Amendment to Tariff of Fees By-Law No. 100-2003 Schedule "B" Recreation Rates effective September 1, 2007.

### B. DECLARATION OF PECUNIARY INTEREST

### C. CONFIRMATION OF MINUTES

July 9, 2007 - Regular Minutes.

### D. REPORTS:-

<u>NO.</u>	<u>REPORT SUBJECT</u>	<u>DISPOSITION</u>
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1.	<b>Winkler Plaque</b>	<b>HOLD for granite quotes</b>
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**RECOMMENDATION:**

THAT Council hereby receives the following quotes for the replacement of the Kelvin Winkler plaque at Winkler Harbourfront Park: -

- Guinn & Simpson Company                      \$2,082.00 plus applicable taxes
- Kenora Community Funeral Home \$2,694.27 taxes included (shipping and installation extra)
- Larsens Memorials                                      \$2,499.00 plus applicable taxes, ( FOB Larsens shop, plus \$350.00 plus applicable taxes for installation)
- Alpine Printing Promotions                      \$3,090.00 PST included, (GST extra, installation costs included)
- MC Delandes  
Monuments and Memorials                      \$3,500.00 plus applicable taxes

AND THAT the quote from Guinn & Simpson Company Limited in the amount of \$2,082.00 (plus applicable taxes) be accepted to supply a 24" X 30" bronze plaque (including lettering and photo); and

THAT Council authorize an additional allocation in the 2007 budget in the amount of \$2,082.00 plus applicable taxes, representing funding to cover the costs to replace the existing Winkler plaque at the Harbourfront; and further

THAT notice is hereby given that Council intends to give three readings to a by-law at its July 16 meeting to authorize a corresponding appropriation from the City's Parks Reserve for this purpose.

**2. Application – Leisure Services Committee** .....

**3. McLeod Park Trees** .....

**4. Coney Island Capital Project Reallocations** .....

**RECOMMENDATION:**

That Council of the City of Kenora redirect capital funds remaining from the Coney Boardwalk Capital project as approved in the 2007 Capital budget for repairs to the main washroom at the Coney Beach.

**5. Daycare Staff Review and Re-Classification** .....

**RECOMMENDATION:**

THAT the Council support the Community Services Manager recommendation to approve an increased hourly rate of the Day Care ECE III position to \$22.86 per hour in recognition of the work load and responsibility shift following the move to King George School and the additional expanded programs delivered in the pre school and after school programs; and

THAT this rate increase be retroactive to January 1, 2007; and further

THAT the bi-weekly hours of work for the ECE II position be extended to 72.5 hours and for the ECE III position be expanded to 75 hours bi-weekly.

THAT there will have no additional impact on the 2007 operating budget, as there has been funding allocated and approved in the 2007 Day Care operating budgets; and further

THAT Council approve the Community Services Manager to proceed with the Human Resources Manager to make the appropriate salary changes, prepare the retroactive pay adjustments to January 1, 2007 and prepare a letter of understanding with the Union to approve the hours of work.

**6. Increase in "daily rates" for Castle of Learning Centre** .....

**RECOMMENDATION:**

THAT the Council of the City of Kenora approve the fee increase for the daily rates for the Castle of Learning & Discovery Children's Centre from \$26.00/day to \$27.00/day for the School-Age Day Camp, \$28.00/day to \$29/day for preschool children and for an increase in the toddler daily rate from \$32.00/day to \$33.00/day effective September 1, 2007, and further

THAT notice is hereby given in accordance with Notice Bylaw No. 14-2003 to increase the daily rate fee for the Castle of Learning.

**7. Ice Resurfacers Capital Purchase** .....

**RECOMMENDATION**

THAT the following request for proposals to supply an Ice Resurfacers be received:

Company/ Supplier Name	Amount	Note
Zamboni	\$81,844.30	
Olympia	\$79,985.80	

AND THAT the proposal from "Zamboni" in the amount of \$81,844.30 be hereby accepted;

AND THAT the short fall for this purchase of \$1844.30 be recovered from the savings that occurred with the capital purchase of the park's mower (surplus amount of \$3121.55)

**8. Recreation Facility Rates** .....

**RECOMMENDATION**

THAT the Leisure Services Committee recommends that Council approves the following rates effective September 01, 2007:

Kenora Thistle Rink / Keewatin Memorial Arena

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**Minor**

Recreation per hour	70.61	+ (gst 4.21)	= <b>74.82</b>
Tournament	77.17	+ (gst 4.63)	= <b>81.80</b>

**Adult**

Recreation per hour	97.12	+ (gst 5.82)	= <b>102.94</b>
Tournament	102.90	+ (gst 6.17)	= <b>109.07</b>

**Out-of Town**

Recreation per hour	115.76	+ (gst 6.94)	= <b>122.70</b>
Tournament	122.85	+ (gst 7.37)	= <b>130.22</b>

**Summer Ice**

Recreational use	121.27	+ (gst 7.27)	= <b>130.22</b>
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POOL

Minor - Resident ( 17 yrs. & under )					
	Rate per hour	lifeguard	Rate + gst	Total	
1-30 people (1 Guard)	50.15	20.00	70.15+ 4.20	<b>74.35</b>	
31-100 people (2 Guards)	50.15	40.00	90.15+ 5.40	<b>95.55</b>	
101-180 people (3 Guards)	50.15	60.00	110.15+ 6.60	<b>116.75</b>	
Adult - Resident ( 18 yrs. & over )					
1-30 people (1 Guard)	65.20	20.00	85.20+ 5.11	<b>90.31</b>	

31-100 people (2 Guards)	65.20	40.00	105.20+ 6..31	<b>111.51</b>	
101-180 people (3 Guards)	65.20	60.00	125..20+ 7.51	<b>132.71</b>	
<b>Minor - Non Res. ( 17 yrs. &amp; under )</b>					
1-30 people (1 Guard)	58.75	20.00	78.75+ 4.72	<b>83.47</b>	
31-100 people (2 Guards)	58.75	40.00	98.75+ 5.92	<b>104.67</b>	
101-180 people (3 Guards)	58.75	60.00	118.75+ 7.12	<b>125.87</b>	
<b>Adult - Non Res. ( 18 yrs. &amp; over )</b>					
1-30 people (1 Guard)	80.25	20.00	100.25+ 6.01	<b>106.26</b>	
31-100 people (2 Guards)	80.25	40.00	120.25+ 7.21	<b>27.46</b>	
101-180 people (3 Guards)	80.25	60.00	140.25+ 8.41	<b>148.66</b>	
<b>Swim Meet - Minor ( 17 yrs. &amp; under )+</b>					
1-30 people (1 Guard)	70.10	20.00	90.10+ 5.40	<b>95.50</b>	
31-100 people (2 Guards)	70.10	40.00	110.10+ 6.60	<b>116.70</b>	
101-180 people (3 Guards)	70.10	60.00	130.10+ 7.80	<b>137.90</b>	
<b>Swim Meet - Adult ( 18 yrs. &amp; over )</b>					
1-30 people (1 Guard)	91.85	20.00	111.85+ 6.71	<b>118.56</b>	
31-100 people (2 Guards)	91.85	40.00	131.85+ 7.91	<b>139.76</b>	
101-180 people (3 Guards)	91.85	60.00	151.85+ 9.11	<b>160.96</b>	

Kenora Recreation Centre  
And  
Keewatin Memorial Arena

Room Rates (subject to GST)

	<b>Rates</b>
-Community Hall - Meeting Room	25.00 per (hour) + gst (1.50) = <b>26.50</b>
-Aerobic Room	75.00 for (4hrs) + gst (4.50) = <b>79.50</b>
-Rotary Room	125.00 per (day) + gst (7.50) = <b>132.50</b>
-Lounge	250.00 (weekend) + gst (15.00) = <b>265.00</b>
-Party Room	
-Kenora Lobby	
-Keewatin Lobby	
-Training Room	

Kenora Recreation Centre / Keewatin Memorial  
**Dry Pad**

Minor

Per hour	25.00 + (gst1.50) = <b>26.50</b>
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Adult

Per hour	40.00 + (gst2.40) = <b>42.40</b>
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	<b>Res</b>	<b>Non Res</b>
Spec.Event- day with liquor	800.00 + (gst 48.00)= <b>848.00</b>	900.00 + (gst 54.00)= <b>954.00</b>
Spec.Event- day with out liquor	550.00 + (gst 33.00)= <b>583.00</b>	650.00 + (gst+39.00)= <b>689.00</b>
Spec Event- Setup/Tear Down-day	300.00 + (gst 18.00)= <b>318.00</b>	325.00 + (gst+19.50)= <b>344.50</b>

Kenora Recreation Centre Rates

	<b>INFANTS TOTS 0-3yrs</b>	<b>CHILD 4-13 yrs</b>	<b>YOUTH 14-18yrs</b>	<b>ADULT 18+</b>	<b>Post Secondary Student</b>	<b>SENIOR 60+</b>	<b>FAMILY ★</b>
<b>VISIT</b>	<b>FREE</b>	<b>\$3.50</b>	<b>\$4.00</b>	<b>\$6.00</b>		<b>\$4.00</b>	<b>\$16.50</b>
<b>10 VISITS</b>	<b>FREE</b>	<b>\$24.75</b>	<b>\$29.25 \$31.01 gst</b>	<b>\$47.25 \$50.09 gst</b>		<b>\$29.25 \$31.01 gst</b>	<b>\$148.00 \$156.88 gst</b>
<b>25 VISITS</b>	<b>FREE</b>	<b>\$51.60</b>	<b>\$60.95 \$64.61 gst</b>	<b>\$98.45 \$104.36 gst</b>		<b>\$60.95 \$64.61 gst</b>	<b>\$310.00 \$328.60gst</b>
<b>3 MONTH PASS UNLIMITED</b>	<b>FREE</b>	<b>\$96.00</b>	<b>\$111.00 \$117.66 gst</b>	<b>\$165.00 \$174.90 gst</b>		<b>\$111.00 \$117.66 gst</b>	<b>\$540.00 \$572.40 gst</b>
<b>POST SECONDARY STUDENT 120 days</b>					<b>\$140.00 \$148.40 gst</b>		



<b>ANNUAL FULL MEMBER SHIP</b>	<b>FREE</b>	<b>\$320.00</b>	<b>\$380.00 \$402.80 gst</b>	<b>\$600.00 \$636.00 gst</b>		<b>\$380.00 \$402.80 gst</b>	<b>\$1200.00 \$1272.00 gst</b>

**INSTRUCTIONAL PROGRAMS**

	<b>Drop-In (per class)</b>	<b>10 Classes</b>	<b>25 Classes</b>
<b>WaterFit</b>	<b>\$8.00</b>	<b>\$60.00 (\$63.60 gst)</b>	<b>\$125.00 (\$132.50 gst)</b>
<b>Gentle WaterFit</b>	<b>\$6.50</b>	<b>\$49.50 (\$52.47 gst)</b>	<b>\$103.10 (\$109.28 gst)</b>
<b>Aerobics</b>	<b>\$8.00</b>	<b>\$60.00 (\$63.60 gst)</b>	<b>\$125.00 (\$132.50 gst)</b>

All instructional Classes ( **Spinning Classes Excluded** ) are included in 90 day Memberships and Annuals

<b>Spinning Classes</b>	<b>\$9.00</b>	<b>\$60.00 (\$63.60 gst)</b>	<b>\$125.00 (\$132.50 gst)</b>
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**Over Night Parking  
Kenora Recreation Centre**

**Overnight \$7.00 + .98 = \$7.98**

**Weekly 7 days \$35.00 + \$4.90 = \$39.90**

**Monthly 30 days \$130.00 + \$ 18.20 = \$148.20**

**Seasonal \$390.00 + 23.40 = \$413.40**

**(May long weekend until October long weekend –including any special event interruptions)**

THAT in accordance with Notice By-Law Number 14-2003, public notices for this increase will be given; and further

THAT Council give three readings to a by-law to amend Schedule "B" to Tariff of Fees and Charges By-Law Number 100-2003; and further

THAT this increase takes effect September 01, 2007; and further

THAT future adult fees be set at a 65% rate of cost recovery and child and youth fees be set at a 55% cost recovery; and further

THAT this rate of cost recovery be in place in no less than a 5 year period from September 1, 2007.

**OTHER BUSINESS**

**UPDATES & INFORMATION**

- JM Financials

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**NEXT MEETING**

- Tuesday, September 4, 2007.

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**OPERATIONS STANDING COMMITTEE AGENDA**

*Councillor D. McCann – Chair  
Councillor W. Cuthbert – Vice-Chair  
Councillor A. Poirier - Member*

**A. PUBLIC INFORMATION NOTICES AS PER BY-LAW NUMBER 14-2003**

Take Notice that Council intends to approve the following at its August 13 Meeting:

1. A By-law to Amend By-law No. 127-2002 Transit Service Agreement Schedule "G" to amend Bus Pass Rates.
2. An amendment to the 2007 Capital Budget to authorize an appropriation from the Downloaded Solid Waste Reserve for the purchase of software for the Solid Waste Transfer Station Scale program

**B. DECLARATION OF PECUNIARY INTEREST**

**C. CONFIRMATION OF MINUTES**  
July 9, 2007 – Regular Minutes

**D. REPORTS**

**COUNCILLOR D. MCCANN - CHAIR**

<b>NO.</b>	<b>REPORT SUBJECT</b>	<b>DISPOSITION</b>
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**ROADS**

- |    |  |       |
|----|--|-------|
| 1. | Crime Stoppers Template for Signage  | ..... |
| 2. | Amendment to Traffic Regulation By-law 127-2001-<br>No Parking – Limited / Restricted Parking – 6 <sup>TH</sup><br>Avenue South at Park Street | ..... |

**RECOMMENDATION**

THAT the City of Kenora Traffic Regulation Bylaw 127-2001 be amended to include the following deletion to Schedule "C"- Limited / Restricted Parking:

Delete:

<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
6 <sup>th</sup> Avenue South	From Park Street South for 15 meters	West	15 Minutes 8:00 a.m. to 5:00 p.m. Monday to Friday

**FLEET**

- |    |                                    |       |
|----|------------------------------------|-------|
| 3. | Conventional Transit – Punch Cards | ..... |
|----|------------------------------------|-------|

**RECOMMENDATION:**

That Council of the City of Kenora hereby amends Schedule G of Bylaw

No. 127-2002 by amending the current Bus Passes 18 Rides - \$34.00 and replacing with two new Bus Pass rates as follows:

- Bus Passes 20 Rides - \$36.00
- Bus Passes 30 Rides - \$50.00;

and further

That the new Bus Pass rate schedule be effective September 01, 2007.

**SOLID WASTE**

**4. Transfer Station Scale Program – Software Upgrade** .....

**RECOMMENDATION**

THAT Council give three readings to a by-law to amend the 2007 Capital Budget to authorize an appropriation from the Downloaded Solid Waste Reserve Funds in the amount of \$12,000.00 for the purpose of funding the computer software program “Weigh It” from Trux Route Management Systems Inc.

**5. 2007 Bear Wise Project** .....

**RECOMMENDATION**

THAT Council give three readings to a by-law to enter into an agreement with the Ministry of Natural Resources under the 2007 Bear Wise Project, to permit the release of funds in the amount of \$10,000.00 to bear proof the City of Kenora Transfer Station.

**ITEMS ON HOLD:**

- 318 Mellick Avenue Laneway – Marciniak **HOLD** for report

**OTHER BUSINESS**

**NEXT MEETING**

**Tuesday, September 4, 2007**

**Motion required adjourning to Closed Meeting Session (Finance & Administration):**

THAT this meeting be now declared closed at p.m.; and further

THAT Council adjourns to a Closed Meeting Session to discuss the following:

- **Litigation or Potential Litigation Matter;**
- **Labour Relations/Employee Negotiations.**

**Reconvene to Open Session with any Report(s)**

